

AIS FINAL General Meeting Minutes  
April 16, 2020

Dani opened the meeting with a reading of Concept 6.

Had Introductions around the room

**Secretary - Kathy**

Read minutes from Feb 2020 General meeting.  
Julie H proposed to pass the minutes as read  
Toni R seconded  
Motion passed to approve the minutes

**John - Treasurer**

Financial documents attached to the meeting invite  
Feb and March included  
Statement of cash flows  
John reviewed the financial statements.

At the end of February, we had available funds of \$3,574.96  
At the end of March, we had available funds of \$3,484.22

**New Business for Financial -**

Had a phone call about a meeting in Camarillo. She asked:  
How would they handling meetings remotely, could we offer any guidance to gather 7th traditions?  
Part of the conversation for their question is they're a small meeting, they don't have a lot of money to cover rent for a period of time.

Dani responded - she has attended a total of 29 meetings in our directory.  
Each meeting is responsible for handling their own meetings.  
Some churches are putting rent on hold, other churches appreciate the continued donations.  
It would take a group conscience amongst the group

We don't know how long this current situation will be lasting.

- sending checks to the treasurer by mail
- Save the money and wait for c combined donations once we meet again in person
- Set up Venmo account electronically
- Paypal is another option, mentioned by Kathy
- Newt mentioned that perhaps we should look at setting up a Venmo account for AIS

Nancy said we covered it all.

Tom mentioned, if you need the money Venmo puts a 3 day hold on the money. There's no charge if you wait.

John - based on Newt's suggestion he will set up a Venmo account for AIS

Nicole mentioned - Zelle is another payment option as well.

Pamela - Paypal has been around a long time and can be connected directly to the bank.

Julie mentioned - you don't have to start up another account or another app.

Many banks are using Zelle now - members don't have to go about setting up another separate account, they can do it directly from the existing account.

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Audrey asked about the privacy settings in Venmo  
Julie asked what bank AIS uses? John responded, it's BofA. Zelle is already attached to BofA.

Newt mentioned... he would be surprised if any meetings lost their space given - no one is there at all... once the lockdown is lifted, they'd imagine that the churches would welcome the meetings back. He'd be surprised if groups are charged back rent.

**Chair - Dani**

Thanks to everyone who's been part of the virtual community. Jessica and Jay joined the tech support for AIS. AIS Facebook has been very helpful. We have many meetings have been online with great recovery, strength and hope, people have helped each other. Jay is here to answer any questions about zoom.

Thought force is on hold for a few months after this lockdown, it's time to pause that.

Next month we will have a Board meeting - we did not hold a meeting in March.

All the virtual meetings are listed online. There's 2 virtual meetings in Spanish that we will be added to the website soon.

Co Chair Newt

This is his second zoom meeting, he is watching to see how things unfold with the coronavirus.

Alateen - Jimalee  
Was not in attendance

**Archives - Toni R**

She has nothing to report, she is not able to go to the archives

**CPC - Christina**

**Institutions - Linda**

All the locations have been shut down, she wasn't even able to distribute literature.

**Public Info - Brian**

Make sure that everyone dow have the new answer

50 volunteers for the phone service. Brian has been receiving many requests for the

805-253-7188  
[vcpublicinfo@gmail.com](mailto:vcpublicinfo@gmail.com)

This is also listed on the website.

Jessica has not yet taken off the old answering service phone number  
Would like to transfer the service from the old to the new phone number

Audrey and Julie both suggested that we could raise the phone service at the next Board meeting.

**Website - Jessica**

Has been posting information from everyone

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Facebook posts and email requests to add meetings to the websites  
Meeting passwords have been posted online. She's talked with Dani and Jay, and keeping the passwords online, it's important for newcomers to attend the meetings when they are in crisis mode.

A security section has been added to the website. Jay will be speaking soon to discuss the security details.

The service number is online and available. She tested the phone number and it was successful. Programming the numbers into your phone it does work.

**Jay - to speak about website security**

A lot of issues are going on regarding security concerns about the meetings.

It's a destructive access to the meeting.

To avert the zoom bombing and keep the meeting available to the newcomers. The website is being fed properly. Having a meeting with a password, and not posting the password, it's not helpful to newcomers at all.

Can set up anonymity settings for the meetings.

Cooperation with AA, the sites .. San Fran inner groups and NYC inner groups, it's a simple idea. Local Ventura County AA also has links to those sites.

Have meetings that could potentially be recorded in audio and video without others knowing, there's a way to set up those defaults. It's possible to set up meetings with these settings.

Three traditions reference to supporting the newcomer. Jay personally had to try multiple meetings

Waiting rooms - you have a host that will monitor the waiting room and allow people in at their leisure.

For zoom bombing, it's usually a group effort, and it's a large amount of people trying to come in at the same time. You don't have to let them in. Nicknames, the zoom bombers tend to have elaborate screen names, you can check the names in the waiting room.

The moderator is a job to manage the meeting, to watch what is going on.

Could use the support of a cohost to help monitor the meetings.

To host / moderate the meeting, you want to make sure you maintain the meetings.

We have disruptions in the zoom meetings as well, we sometimes have disruptions

Muting the microphones is a common courtesy, all attendees should understand how to do this.

[zoom.us](https://zoom.us) has great tutorials.

Raise hands, that's a good tool

To list a meeting, it's nice to include a meeting location where the meeting is held. It's not an anonymity breaker.

**Scoop is open**

**Round Robin - Lalena**

She has one meeting - 1:30 Tuesdays in Ventura but they are not meeting right now.

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Perhaps we could do a zoom round robin - ??

Jay mentioned the LDC literature issue, LDC is closed down  
Important to have an audio version of the literature, that is on the world service website, that we can link to.

**Spanish liaison open**

District 12 Rep - Nancy  
She appreciated Jay's comments on Security. She said thanks for the online

**Past Chair Julie**

There was some discussion... VCAAC ChAIR committee meeting, got permission to have an AIS service table in the main plaza next to the raffle baskets. She wanted to showcase for IVentura county all the things awe are doing in service.

Jimallee will list out the alateen meetings we are supporting

Aimaias. How to be a sponsor

Linda will be able to provide a summary of all the public outreach we are doing

Also would like to include a blurb on the website and aNSWERing service

On Sunday she will know more about the meeting, that's the next meeting.shes very proud of the work the team is doing.

**LDC - Julie B**

Written reports instead of zoom meetings.

They did pay rent on March 25.

Julie reviewed the financial statements.

They can get inside if something is needed critically.

Is it possible for them to photocopy while this is going on?

Is it ok to email a photocopy of a few pages of literature? Dani responded should ask World Service. Jay mentioned that there's copywrite details.

Lee has a question regarding literature - is there a way to provide a virtual newcomer packet? What is the process to proceed for newcomer packets?

**Old Business**

Serenity by the Sea is on hold

VCAAC planning community meeting on Sunday, she feels like this could also be put on hold. AA is in charge of the event

**Open Board positions**

**Spanish liaison**

**Scoop editor**

Announcement

District 16 is happening this Saturday - virtual convention

John - forgot to mention this item.

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AIS is non profit. We are obligated to file taxes.

He would like to file the form with a \$10 form. It's due the 15th of May. State form is due July 15.

On the past we have reported gross income from LDC and input.

Together with other income we are well below the \$50k threshold. We can have John do that, or pay a separate CPA. A

Nancy mentioned that CPA is a checks and balances as an oversight.

Nancy from District 12.....

Meeting ended at 8:28

With the AI anon declaration