

Minutes May 19, 202

Zoom ID: [504 973 4809](#)

Pw: serenity

Special Service Meeting Merger Work Group

Newt led Serenity Prayer. Welcomed all people joining tonight's meeting. Topics to discuss included preparing a written timeline towards the transition process. This timeline could go out to all of the Ventura County meetings to communicate with the membership.

Transition topics to resolve & discuss include:

Finances

Legal issues

Service Positions descriptions

who will be filling the service positions as a result of the merger (e.g. transition of IS Rs to GR or Alt GR) Service position descriptions already in existence are defined in the Service Manual. and also in the existing AIS Bylaws.

Note: AIS Bylaws are posted and available to review on alanonventura.org under tab VCAIS

New positions in the service structure are:

- 1) Social media coordinator
- 2) Round Robin/Fundraising

The timeline for the transition is 6 months to 1 year to complete the merging. Discussion of the work groups meeting schedule resulted in a unanimous vote to meet on the 1st and 3rd Thursdays [6pm-7 pm.](#)

Sisi - District 12 DR emphasized keeping the process simple and the value of collectively participating to achieve small goals and having an agenda to work from as a key component. Also speaking to other districts who have gone thru this process for the lessons learned so we are "not recreating the wheel" so to speak.

It was decided that Newt and Si-Si and anyone else interested would work on an agenda for the next meeting.

Lila suggested that members already in the service structure positions could review the Service Manual descriptions and add their experience in the position and duties to clearly edit the position duties and the description.

Julie H asked AIS treasurer John if there were any Tax Laws that would effect our merger timeline? John did not know of any that would hinder or impact our financial timeline.

Newt shared the service structure from the Task Force proposal PowerPoint. This structure will be used as a guideline (Newt motion, Michelle seconded, vote unanimous). The vote was to temporarily adopt the structure for the merged entity as it was proposed by the task force. The purpose was to give us a structure to work towards and a temporary structure to work with once the merged entity was up and running. Once the new entity was up and running, it could go through the process of amending the structure if it wanted to before formally adopting a "permanent" structure.

Financials: AIS and District 12 treasurers have met and formed a subcommittee to discuss software used, legal entity, accessibility and records. The subcommittee consists of John H., Adriana S., Newt, Debbi H. Members with financial skills are encouraged and welcome to join discussions.

Website: Cindy P - District [12 Alt DR](#) asked if there were members who had experience skills in website building. Jay H is the AIS consultant for website AIS has. Brian is website coordinator and works with Jay H. Brian does not have experience to rebuild the website. alone. Any

members willing to offer their experience/skills for website updating are encouraged /welcome to join workgroup.

Margaret C advised SCWS has resources district can use to update the website too. Is there a framework from other districts that have done this process before?

Dani noted that Kern and Santa Barbara counties did not have an AIS and functioned very well with just a District Entity, and we could learn a lot from them. However, when asked, Dani noted they had never had an AIS so had not actually gone through the merger process.

Dani recalled that SCWS (Andy S was the prior AIS Liaison) who she had contacted during the Task Force investigation.

Lila- Scoop editor will publish a summary of the Merge Workgroup in the Scoop Newsletter to help keep membership engaged.

Closed with the Al-Anon declaration at 6:59 pm

Minutes prepared by: Michelle Robinson

Meetings schedule for your future Calendar

June 2, 2022 6 pm

June 16, 2022 6 pm

July 7, 2022 6 pm

July 21, 2022 6 pm

August 4, 2022 6 pm

August 18, 2022 6pm

September 1, 2022 6pm

September 15, 2022 6pm

October 6, 2022 6pm

October 20,2022 6pm

November 3,2022 6pm

November 17,2022 6pm

December 1,2022 6pm

December 15,2022 6pm

Attendees

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