

## AIS FINAL Board Meeting Minutes 9-20-18

In Attendance - 10

Started meeting 7:03

Serenity Prayer - Julie

Twelve Traditions - Ellie

Twelve Concepts - Toni

### **Secretary - Kathy**

Kathy read the July AIS Board meeting minutes.

Toni made the motion to approve as corrected, Pamela seconded. Minutes were approved.

### **Treasurer - Camille**

Reviewed report for August

Many meetings are donating money

When do we pay the church? Says Jan and June - every 6 months, pay \$300. The church does not call it rent, it's a donation.

Julie - she will inquire as to if they want to change the frequency of payments.

The check to the church has been sent but has not been cashed yet.

The keys were changed on the building, we need to contact the church and get the updated keys. Toni and Linda both are nearby, and they are happy to pick up the new keys. Camille will review her records and send ...

Pamela is proposing \$100 to give church flowers to say thank you for their service for our use of the rooms for all these years.

Make a motion for \$100, Dani seconded the motion. Motion passed.

Before we do this, we will review budget to determine how to cover this cost.

### **Chair - Julie**

Officially we are being forwarded the mail from the old PO box.

At the first of the year, we need to speak about the by-laws, specifically regarding the CDs. Since we're not allowed to purchase non-conference approved materials, we shouldn't be purchasing non CAL.

### **CoChair Dani -**

Fundraising - VCAC efforts did really well, they grossed 10k. Some of that will come back to AIS.

Everyone loved craft day making the necklaces.

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The next event will be roughly January. Board members can bring snacks as a donation. Speakers for steps, traditions, concepts, how to maximize these concepts into their daily lives. People would be listening while they are doing art.

Julie would like to see the bowls to understand the project...  
Each person takes their own items and bakes the items themselves.

Made a motion to approve Dani's idea, seconded and approved.

Question -

Could we have a FB page for VC AIS?

- no posted pictures, anything that can be posted there can be used to advertise the AIS activities,
- Cyndy thinks that we need to discuss with So Cal and Virginia Beach, we need to confirm that we take the right steps for social media
- There's a new position for social media that they announced during the WS meeting
- That would fall under Public Information.
- Dani will follow up with World Service on related issues

Cyndy - she recommends Camarillo as a fundraising location to make it easier for everyone in Ventura County to attend.

Insurance project was mentioned.

### **Alateen - Karen**

Would like to keep Alateen budget, same as it was, \$1k. Would like the opportunity to purchase literature for groups and schools.

If a lower amount turns out to be appropriate once she purchases the required items we can reduce it at that time.

Cyndy - starting an Alateen Meet and Greet for AIMIAS' District 17 - San Fernando Valley. A workshop with a panel and food is being planned.

### **Alateen Rep still open**

#### **Archives - Brian**

He has items now.

Does he have room? Brian will follow up with Julie.

Julie - We need to get a binder for Archives to Brian

#### **CPC - Sara**

Sent in report, was unable to attend. She is continuing to meet with the professionals.

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### **Institutions - Linda**

Nothing to report.

She would like budget money, Every meeting they have takes all the materials.

Cyndy knows that Linda is asking meetings for money.

Pamphlets donated to the inmates, and use the hard cover books for the library.

Linda would like to ask for \$299

Toni seconded the motion. Motion passed.

### **Webmaster - Pamela**

27k hits on the website

One round robin meeting listed, she needs the descriptions in PDF format

- Womens meeting bday meeting

- Monday ventura

She gets requests for specific kinds of meetings

She wants to develop a list of different kinds of meetings. Pamela would need a spreadsheet. Kathy will work with Pamela to build the spreadsheet.

Linda asked if the form for the jail clearance on the website, she will work with Pamela to get it on the website.

### **Tamara - Public Information and Directories**

provided update by email, was reviewed during meeting

### **Scoop editor - Dawn**

PO box updated

Topic is Compassion, due October 1st

She voted for the Chair / Co-Chair having a \$100 each budget

### **Cyndy - Round Robin**

Sept 27 is the next RR meeting in Ventura. They are having a taco bar. Meeting starts at 6pm.

Oct 13 in TO.

Santa Paula will wait until 2019 for their RR meeting.

Previous Round Robin chair purchased literature for every meeting and give it to the newcomer. When there was more than one newcomer, then it was stressful.

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Previous RR person also put \$50 in cash for start up money to make changes... when she takes the money out of the bank, it's a challenge to keep the cash organized.

### **Spanish Liaison - Martha**

No report

### **District 12 Rep - Nancy**

On vacation, no report

### **LDC - Ellie**

Ellie reviewed the total accounts and bank balance.

They purchased the technology for credit card purchases.

They voted on having a box for literature for the jails. The Monday morning Camarillo meeting donated a large bag of literature

Her budget is \$500 per year, which she would like to discuss with her meeting before making any requests for changes.

### **The Board did a quick review of the budget**

Alateen money they used to collect from other meetings.. to rent vehicles, pay gas, that is the SCAC Conference fund. SoCal Alateen Convention

We can follow up with District at a later time to discuss DAC funds related to Alateen

For phone systems...

Freedom Voice bill until Tamara completes the system, that will replace Community - which is \$175/ month

Frontier and AT&T are for 2 phone numbers.

Line 26 - bank charges and printing charges.

If task force decides to distribute the money in some way, that will cover the bank fees when our balance is under the basic charge.

Increasing the Institutions amount for next year to \$2k.

Motion to pass this to the General meeting in October. Pamela seconded, all were in favor. Motion passed.

### **Insurance update - Dani**

Survey went well to gather the ISR contact / feedback.

Meeting on 10/18 at 5pm - first task force meeting. 8 or 9 team members

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Julie asked that Camille send the budget to Kathy, so that Kathy can send it out to all the ISRs before the October meeting.

Camille will bring printed copies of the budget for the meeting.

Meeting ended with the Declaration being read at 8:46