

District 12 Service Board Meeting 03-16-23  
Zoom: 281 000 2772 password: breathe (lowercase)  
Start 6:03 pm End 7:58pm

Serenity prayer led by SiSi.

Traditions read by Mary M.

Concepts of Service read by Newt.

Introductions: SiSi provided instruction how to rename selves on Zoom. Welcomed all.

Present at the meeting were:

SiSi DR/GR

Nimfa Spanish Liaison Coordinator

Cindy P. ADR/GR

Jane B Institutions Co-Coordinator

Adriana Treasurer/GR

Michelle R. Secretary

Newt Group Records Coordinator/GR

Mary M. Guest

Margaret C. Zoom hostess/GR/Chair

Serenity by the Sea

Cindy P ADR explained Ask it Basket—Any AI-Anon related questions you may not have found in our Service Manual, or that your meeting has, please text or email her. It will be answered in the meeting so we all can learn more about AI-Anon.

Cindy P [cindydistrict12@gmail.com](mailto:cindydistrict12@gmail.com)

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### **Service Board Reports**

Secretary

The reading of past minutes from General Meeting 02-16-23 was done by Mary M in lieu of Michelle R due to medical condition. No edits or corrections noted. The minutes can only be approved by the GRs at the General Meeting.

District Representative

SiSi is suggesting all Service Board Officers & Coordinators have a binder to use and compile information for future rotation of service. She did this when she was Intergroup Chair, providing the board positions binders and name placards for meetings (in-person); asked those present to think about this since we are starting anew. SiSi also announced the Forum magazine is available in Spanish and the new AI-Anon Daily Reader "A Little Time For Ourselves" is coming out (note: to be released at the convention in Albuquerque). The new Service Manual is available in English at our LDC for \$12. The Spanish Service Manual is available electronically as PDF and the printed one should be available in April. On May 2, 8-9:30 am the Conejo Coalition for Youth & Families will be having a Youth & Family Summit public event. SiSi is interested in having an AI-Anon presence there. Newt will touch base with Public Information Coordinator (Jim S.) about getting hard copies of meetings directories for the event. SiSi reminded everyone to bring your service manuals to all the district meetings.

Treasurer

Adriana presented information from the documents prepared by John H. (Financial Position and Statement of Activity by Class). Adriana, Newt, and John H have a meeting scheduled and the bank accounts from Wells Fargo will be closed and funds moved to the Bank of America following the 501c3 Tax ID. The LDC will continue to use the institution they have in past without any problem. In the upcoming months, Adriana will begin discussions regarding upcoming budgets, including budgets for Service Coordinator needs. Currently there is nothing in place for Group Contributions to be sent electronically. Group contributions can be made via check by mailing it to the PO Box. Both AIS and District 12 PO Box addresses are still active. The GRs will have to vote on the PO Box to keep at the General Meeting. SiSi stated the Service Board, similar to Area's AWSC, prepares the agenda for the General Meeting to bring

subjects to GRs, who then vote. Question regarding how much the 7th Tradition suggested for the GRs attending both District 12 meetings and Assembly be. DR posed since we don't have rent, nor many expenses, what is the 7th Tradition by GRs to District used for? ADR advised for instance in-person events, hospitality, gratitude fair are a few things. Perhaps even a Zoom cost. DR added these items above reported by Treasurer to Agenda for April meeting. Newt commented that prior AIS had close to \$4,000 set aside for SCAC. SCAC will be occurring later this year. Adriana reported she had one check from several months ago for \$400 that had not cleared. The check had been issued to our past Alateen Liaison. Upon contacting Anton, it was decided to void the check as it had not been utilized. It was noted that SCAC will need funds for Alateen Scholarships and future use of our funds may be useful in that way.

#### Alternate District Representative

ADR Cindy had one Ask it Basket item regarding if the reading of the minutes at meetings is needed, or if once they are posted on website and emailed to GRs could it be similar to SCWS where minutes are open for edit and correction at meeting, then motioned and voted on. SiSi put this item on Agenda for April General Meeting.

#### Group Records Coordinator

Newt is working on a spreadsheet and compiling up-to-date information.

There are 55 meetings in District 12 (not including Spanish-speaking or Alateen).

23 are in-person

22 are electronic

10 are hybrid

There are no meetings in District 12 on Friday or Saturday evenings.

#### Institutions Coordinator

Jane B reported she and Linda have an orientation scheduled on 03/25/23 for people interested in volunteering for service in panels. A flier will be coming out soon. Institutions is projecting to begin serving in April. Cindy and SiSi advised there are five boxes of materials for Institutions currently at the LDC. They suggested meeting on 3/30/23 with Coordinators to get these materials.

People interested in serving on panels in Institutions can contact

Jane B 805) 657-6680

#### LDC Chair

SiSi advised that LDC is now fully staffed, but ideally they would have "co" positions for the LDC Committee. That committee meets on the second Monday of the month from 5pm-6:30pm. To be on the LDC Committee a person is required to perform a two-hour service commitment at the LDC once a month, then that person would attend the monthly committee meeting. The LDC is working on streamlining the LDC's processes. There is a LDC Thought Force exploring how to get literature out to the meetings to better serve the members in groups, perhaps changing LDC hours of operation. SiSi has the LDC report on the District 12 website too.

Public Information Coordinator- not present no report

#### Archives Coordinator- open

Newt commented that Rich E from Serenity by the Sea had contacted him regarding access of the Archives (4 suitcases in storage unit). Discussion yielded that Newt will pass storage key to SiSi. SiSi, Cindy P, and Jody (Serenity by the Sea) will arrange to visit storage; seek to see how much archive material exists before further discussion happens about storing it at LDC.

Richard (Rich) E is working with Jody and Barbara to assemble display in the AA/Al-Anon (Hospitality, Literature room) for Archived materials.

### Spanish Liaison Coordinator

Nimfa is going to assemble a binder of material relating to her position. She is eager to connect with Spanish-speakers in our district. She would like to have a website page on the District 12 website that is in Spanish and fliers posted for local events to be posted in Spanish.

SiSi thought it would be helpful to host an event (gratitude fair or round robin type) specifically for Spanish speakers to come into LDC. There's plenty of literature in Spanish available at LDC.

Newt asked if the Spanish speaking meetings in Ventura County were part of District 12 or the Overlay District 64? Further information is needed on this question. Cindy P reminded us that April is Alcoholism Awareness month and a good opportunity to do outreach with copies of Al-Anon Faces Alcoholism.

### Old Business

SiSi commented on the open Service Coordinator positions. Encouraged one-on-one direct approach for members who may be a good fit for a position. We need to go beyond just announcing open positions at group meetings. Its time to "Share it, not sell it." District can organize a "Service Fair" with a potluck. It's best to be supporting, guiding, and showing enthusiasm for service; as Al-Anon is a program of action.

Newt commented that VCAAC is going to have a table for Institutions in September. Perhaps, Serenity by the Sea would also provide a table for outreach for service volunteers? Margaret C (Chair) responded that Linda L (Institutions Coordinator) had already been in contact & Margaret will also discuss with Ninfa (Spanish Liaison Coordinator) to see what they can creatively explore.

### Update of Meeting Change Form

This item was tabled until May Service Board Meeting (Cindy P is producing an item for inclusion at end of District Guidelines).

### Tradition Seven Donation Form Update.

Newt has prior AIS form that can be edited, and updated with new suggested percentages and entities.

Motion to change 7th Tradition Group Contributions (Suggested Contribution) to District 12 Ventura County Al-Anon/Alateen Family Groups 80%

SCWS 10%

WSO 10%

Motion made by Adriana, seconded by SiSi

Vote: motion passed

### International Al-Anon Convention

SiSi wants to have something fun to represent D12 at the convention—items to consider: pins to pass out to other district members, or T-shirts customized. Please consider how we can represent our District there. The Convention will also have a Virtual component for members unable to travel to New Mexico in person.

### New Business

#### Service Coordinator Guidelines

Newt reported the guidelines are in the final edit phase. Cindy P checking for typos, acronyms, etc. Estimated to be complete within two weeks. Each guideline can essentially stand alone.

SCWS Archives Coordinator is requesting any group willing to provide its group history, please contact her at below email:  
archives@scws-al-anon.org

Assembly May 20

SiSi thought of idea to have the D12 Group Reps meet in-person for the May Assembly to promote fellowship and encourage participation. Two items needed for this to be added as an April agenda item are:

- 1) the availability of the Camarillo Church
- 2) the capability to provide the technology support needed.

Once those items are verified, we can put it on April agenda.

Motion to add item above to April agenda if Church available, AND technology capable.

Newt made motion, SiSi seconded

Vote: 5 yes / 1 no. Motion passed

### **Announcements & Events**

46th Annual Southern California AFG Convention

Mar 24-26 Ontario, CA

any members who want to go with SiSi please contact her

District 12 General Meeting

Thursday April 20, 2023 6 pm-8 pm

Serenity by the Sea

Apr 28-30 Ventura Fairgrounds

SCWS Assembly

May 20 9 am-4 pm

International Convention

Jun 29-Jul 2 Albuquerque, NM

\*\*virtual attendance option available too!

Next Service Board Meeting

Thursday May 18, 2023 6 pm-8 pm

Zoom: 281 000 2772 password: breathe (lowercase)

Meeting closed with the AI-Anon Declaration at 7:58pm